

To

The Principal
Govt. College for Women
Rewari

Subject: -Reimbursement of Education Expenditure of Children

R/Madam,

It is requested that the expenditure on the education of my children may kindly be reimbursed as per Haryana Govt. Finance Department memo no. 4/5/2009 5FR dated 18-06-2009 and dated 27-08-2014 and dated 20-06-2018.

I certify that I am eligible to raise the claim. It is also certified that I am the only one from my family to claim the same.

The details of my children are as below:

Sr. No	Name of the Child	Class	Age	Per Month Claim	Period of Claim	Total Claim (Rs.)
1						
2						
3						

Father's Name:

Mother's Name:

Signature of the Employee
Name:
Designation: